

APPLICATION FOR HARDSHIP WITHDRAWAL

Your Plan provides that, at the Plan Administrator's discretion, a portion of your account may be withdrawn if you have a proven financial hardship.

To apply for a hardship withdrawal, sign this application confirming that a hardship exists; and attach copies of supporting documents or bills. Your application will be considered by the Plan Administrator, and you will receive a prompt reply.

I hereby apply for a hardship withdrawal. I understand that the withdrawal may not exceed the amount required to meet the financial hardship. I have read the special tax notice, and I understand that the withdrawal may be subject to income taxation. And it may be subject to a 10% federal penalty if I am not yet 59½. I further understand that I am precluded from making further 401(k) deferrals for a period of 6 months. I also certify that none of the money I am requesting is subject to a qualified domestic relations order.

I intend to use the funds requested for the following purpose (check one):

- To purchase my primary residence.
- To pay educational expenses for myself, my spouse or my dependents.
- To pay medical and/or hospital expenses for myself, my spouse or my dependents.
- To prevent eviction from my home or foreclosure on the mortgage of my primary residence.
- To repair qualifying casualty damage to my primary residence.
- To pay funeral expenses for my parent, my spouse, my child, or other dependent.

\$ _____
Amount Requested Participant's Name Participant's Signature

I hereby authorize any hardship distribution to the above named Participant, and I understand that s/he is **precluded from making additional employee contributions for a period of 6 months**. I further certify that this decision has been rendered in a consistent and uniform manner to all like requests.

Plan Representative Company Name

Employee's 401(k) contribution history (do not include company contributions):

Current year-to-date employee contributions \$ _____

Prior year employee contributions \$ _____

List any prior hardship withdrawals taken: Year: _____ Amount: _____

Year: _____ Amount: _____